The Campus Art and Memorials Committee is a University-wide committee that reviews and acts on proposals for the development and installation of campus art and memorials. Proposals for campus art and memorials must come from University offices and Departments or through the State of Ohio's Percent for Art Program. Campus and Memorials Committee members also serve on Art Selection Advisory Committees for the State of Ohio's Percent for Art Program.

Campus art refers broadly to any object intended to be permanently placed outdoors, attached to the exterior of a building or structure, or located in a large public space within a university facility that is provided to:

- Enrich the experience of and individual viewer
- Enhance the aesthetic nature of the campus
- Honor or memorialize an individual(s) or event(s)

Campus art includes typical art objects in the areas of Painting, sculpture, statues, photography, ceramics, prints, mixed media, as well as objects not typically regarded as "art," such as landscape, and interior designs, benches and other furniture, trees, shrubs, plantings, gardens, engraved holders, plaques, etc.

Campus art as broadly defined above may be:

- Commissioned or purchased by a university department or office
- Donated or bequeathed by a donor or friend of the university
- Donated as a class gift to Ohio State by upcoming graduates with fund-raising activity typically handled through the Office of University Development
- Commissioned or purchased by the university through the Ohio Percent for Art program

No art commissioned or purchased by the university may be removed, altered, modified, or relocated by any campus department or agency without the prior review and approval of the Campus Art and Memorials Committee.

Works of art serving solely decorative purposes that are typically located in individual or department offices, meeting and conference rooms, classrooms, hallways, small building entry areas, or other non-public spaces in buildings are not considered campus art, and not require review and approval by the Campus Art and Memorials Committee prior to purchase or installation. (See Non-Commissioned Art). Also excluded from committee review and approval are art objects displayed in a university gallery or exhibition space or other short-term displays in or outside university buildings. Before planning or initiating any temporary outdoor installations or exhibitions, contact Design and Construction in Facilities Operations and Development and the University Landscape Architect.

The Campus Art and Memorials Committee has no jurisdiction over proposals to name or rename university buildings and facilities. For information about naming requests, contact the Office of Vice President for University Development.

Committee Structure

The Campus Art and Memorials Committee is a University-wide committee of faculty and staff members appointed by the Dean of the College of the Arts and Sciences, to whom the committee reports. Student representatives are appointed by their respective university-wide governance organization. The composition of the committee is as follows:

Faculty members are appointed for a three-year term. They may be appointed for a second three-year term. A one-year break in service is required before becoming eligible for another three-year appointment. Student members are appointed each year to serve a one-year term and may be reappointed in succeeding years by their respective University-wide student governance organization. In addition, a member of the Wexner Center for the Arts curatorial staff, the Senior Campus Planner from Facilities, Operations, and Development serve as ex-officio voting members of the Committee. The Committee Chair is appointed annually by the Dean of the College of the Arts and Sciences.

The Campus Art and Memorials Committee is currently co-chaired by Michael Mercil, Professor, Department of Art and Steve Volkmann, the University Landscape Architect. Staff support for The Committee comes from the College of the Arts and Sciences and the Office of Facilities, Operations, and Development.

-1 faculty member from the Departments of Art, Art Education, History of Art, Design, Architecture, and Landscape Architecture.
- 4 at-large faculty members from across The University
- Associate Vice President; Facilities, Operations, and Development, or a designated representative from that office
- Senior Campus Planner
- University Landscape Architect
- 1 curatorial staff member from the Wexner Center for the Arts
- 1 undergraduate student
- 1 graduate student
- 1 faculty member from the College of the Arts and Sciences as Committee Chair

Guidelines and Procedures for Submitting Proposals for the Committee

In a University Department or College sponsoring an art and/or memorial project submits a proposal, in writing, to the Campus Art and Memorials Committee in sufficient detail to enable a discussion of the proposal. Representatives from the sponsoring unit meet with the Campus Art and Memorials Committee to discuss the project.

Proposals for campus art are evaluated by the Campus Art and Memorials Committee on a number of factors listed below. Not all factors are appropriate for every situation and there may be additional assessments that the committee will need to consider in reviewing proposals:

- Assessment of the aesthetic quality of the art
- Assessment of the quality of the artist
- Assessment of whether The University's campus art collection will be enhanced by the art
- Assessment of the proposed site(s) for the art
- Contribution to teaching and research goals
- Conformance with campus master plan objectives
- Fiscal impact in terms of adequacy of funding for installation and fabrication costs
- Fiscal impact of ongoing funding needed to maintain the art
- Impact on the disabled
- Impact on future campus land use
- Effects on ground maintenance
- Impact on pedestrian movement
- Impact on vehicle movement
- Impact on significant campus views or vistas
- Impact on natural environment
- Conformance with campus master plan objectives
- Impact on utility systems
- Safety and security

Following discussion and additional consultation as needed, The Committee develops its recommendation. That recommendation is sent to the Dean of the College of the Arts and Sciences, with a copy to the University Architect. The Dean notifies the unit sponsoring the project of the outcome. A decision by the Dean may be appealed to the Provost and Senior Vice President for Academic Affairs.

Two Types of Proposals Requiring Committee Review

(1) State of Ohio Funded Art: Ohio Percent for Art Program
Ohio's Percent for Art legislation, which became effective July 1, 1990, provides funds for the acquisition, commissioning, and installation of works of art for new or renovated public buildings with state appropriations of more than $4 million. The Ohio Percent for Art Program is the primary vehicle the university has for building a public art collection through commission and purchase funded by the Percent for Art Program.

Works of art generated through the Percent for Art program are considered to be a resource for the university.
- Projects developed through the Percent for Art Program are intended to be used not only for their visual enjoyment, but also to advance the university's Academic Plan by providing opportunities to improve the quality of the teaching, research, and scholarly environment and create national recognition for our campus art collection.
- Artists creating works of art (or from whom work(s) are purchased) for the campus are selected based upon the merit of their past work and the potential value-added contribution their work may make to the equality of the university's public art collection.
- With the funding base provided by the Ohio Percent for Art Program, we have the resources to build a distinguished, noteworthy collection of public art. The goal is to keep moving in this direction—to commission or purchase work by distinguished artists and to use the funds creatively to benefit the entire university.

The university adheres to guideline established by the Ohio Arts Council, the State's administering agency for the Percent for Art Program. The art selection process is managed jointly by the Ohio Arts Council and the university. Two
Arts Selection Advisory Committees are created from the membership of the Campus Art and Memorials Committee. Typically two voting representatives from the "User Agency" or "neighborhood" of the new building or renovation project are appointed to each Art Selection Advisory Committee. Additional representatives may be added as appropriate. The college dean or chief administrative officer of the User Agency appoints their representatives. Staff support for the committee comes from the College of the Arts; the Design and Construction service area in Facilities Operations and Development; and the State's Percent for Art Program Administrator, who is a staff member at the Ohio Arts Council.

Each Art Selection Advisory Committee includes the following voting members:
- 3 faculty members from the visual arts and architecture
- 2 at-large faculty members
- 2 user or "neighborhood" representatives from the building project or project area
- Assistant Vice President of Design and Construction in Physical Facilities is assigned to one of the two selection committees. As expertise is needed, this individual may be consulted and/or invited to attend a meeting of the other selection committee.
- University Landscape Architect and the Senior Campus Planner are assigned to one of the two selection committees. As expertise is needed, one or the other may be invited to attend a meeting of the other selection committee.
- 1 curatorial staff member from the Wexner Center for the Arts serves on both committees.
- 1 graduate or 1 undergraduate student on each committee.
- State Administrator for the Ohio Percent Program is an ex-officio non-voting member on Percent for Art selection committees.

(2) University-Funded Commissioned Art
Works of art created that are permanent in nature and are uniquely created for a specific indoor or outdoor space on the campus are commissioned works of art.

A university department or office may commission a permanent work of art with their own local funds and/or with funds contributed by a donor, but only after a proposal has been submitted, reviewed, and approved by the Campus Art and Memorials Committee. [The same is true for a department or office wishing to purchase artist's existing work if it meets the definitions of campus art on page 1.]

If a department is interested in exploring the idea of commissioning a permanent work of art and needs more information about the process and options available, contact Michael Mercil or Steve Volkmann.

All permanent are/or site specific art work, whether it is indoors or outdoors, is commissioned (or purchased) by the university on behalf of the requesting department. Standard artist commission contracts developed by the Facilities Operations and Developments and the Office of Legal Affairs are used to commission/purchase the art. The commission contract clearly establishes ownership of the art, who holds the copyright, how the art or images of the art may be used, warranties of construction, university and artist responsibilities, and conditions of termination.

Two Types of Non-Commissioned Art
Approval of the Campus Art and Memorials Committee is Not Required

(1) General Non-Commissioned Art Purchases
Non-commissioned art purchases do not require approval of the Campus Art and Memorials Committee if they meet the following criterion:

- small works/objects of art intended primarily for decoration of spaces inside of buildings. These include framed prints, posters, photographs; other works on paper; or other media; small sculptures or objects that are purchased to decorate individual or department offices, meeting and conference rooms, classrooms, hallways, small building areas, and other non-public spaces in buildings.

Departments may purchase noncommissioned works of art with local funds or from a gift by a donor. Most small works are purchased through galleries, agents, dealers, or brokers. Contact the Coordinator of Interior Design in the Offices of Facilities, Operations, and Development (Design and Construction Office) for names of reputable art dealers who have successfully worked with the university.

Many art dealers are willing to assist with developing a program for placement and procurement for interior spaces. They can also assist with searching for and selecting specific types of art that would be of interest to your department, and they can also coordinate the installation of the art in your spaces.

(2) Non-Commissioned Are Created by University Faculty to Staff Member
Non-commissioned purchases of art created by university faculty or staff members do not require approval of the Campus Art and Memorials Committee if the criterion in General Non-Commissioned Art Purchases is met.
Purchasing art created by a faculty or staff member involves some additional steps:

- If the Ohio State employee-artist is officially represented by a gallery or other agent, the work is purchased from that gallery or agent with the university purchase order or ProCard.

- If the Ohio State employee-artist operates their own business or company and has a Federal tax ID number, the work is purchased with a university purchase order or ProCard.

- If the Ohio State employee-artist does not have a sales agent or established business, the work is purchased from the employee-artist directly; however, the employee-artist must complete and file a Supplemental Compensation Form approved and signed by the head of their employing unit prior to the purchase and transaction.